



Wordsworth Primary School

Victor Street, Shirley, Southampton. SO15 5LH
Telephone: (023) 8077 6397

Headteacher: Mrs Julie-Anne Palfrey, B.Ed (Hons)
www.wordsworthprimary.co.uk

21st April 2023

Dear Parents/Carers

Sadly, we will soon be saying goodbye to our wonderful Year six pupils as they take their next steps with their education. They have been a very important part of our school community and we will miss them very much. Whilst we are sad to see them go, we know that the children are ready to embark on their next adventure, make new friends and learn new things.

The children may be feeling nervous or excited about starting a new school and we would like to make the transition as smooth and as helpful as we can. In order to support all our children effectively we are working closely with Southampton City Council and all of our feeder schools to share necessary information in a consistent and timely manner. This will enable all schools to effectively plan for the successful transition of Year 6 children to their next phases of education.

Teachers have a responsibility as set out in the Teachers Standards 2011 to ensure they are safeguarding pupil well-being and much of the requested information below will further support our teachers to support your child's new teachers to meet that expectation if it is relevant to your child.

The areas of information that are planned to be transferred on May 19th 2023, are listed below:

Educational information

- Assessment information for Reading, Writing and Maths.
- Curriculum area gaps for Reading, Writing and Maths.
- Information on any interventions or strategies in place to support children.
- Any relevant behaviour for learning strategies if applicable.
- Attendance and engagement information.

Medical, SEND or safeguarding information

- Any health information that the school needs to share e.g. allergy or emergency care information
- SEND information to support the effective transition and knowledge of support required
- An indicator if a safeguarding discussion is required to support the child and ensure the next setting has appropriate knowledge and awareness

Pupil interests, social or emotional aspects

- Areas\subjects of interest to the child
- Information that may support a child's social or emotional aspects of their development or reduce anxiety for transition
- Key information for EAL, pupil premium or vulnerability definition.



We need consent to share the following additional information:

Information to be shared for which consent is requested	Reason
To inform the Secondary School that a pupil would benefit from additional transition activities if applicable.	To plan with the secondary school to support effective transition between Year 6 and 7 this year for your child if applicable.
To inform the Secondary school, if applicable, that there are strategies in place to support a pupil for new teachers to be made aware of but are not SEN.	So that any training or pupil specific information can be shared to best support the pupil from day 1 and to continue with strategies that have been effective in supporting the mental, emotional well-being of your child enabling them to be in class and engaged positively with their learning.
To inform the Secondary school, if applicable, of support through ELSA/ external providers/ or there is information to support mental or emotional well-being of a pupil to be shared.	To effectively support the social, emotional and mental health of your child (If applicable) and ensure that any training or planning that needs to occur can do so before the child enrolls in September.
To inform the secondary school, if applicable, of any Exclusion information.	To enable schools to prepare to meet a child's needs and be aware of any issues previously and how they have been overcome through support or agreements.
To provide Information about engagement in learning over lockdown.	To enable the Secondary school to know which pupils may have greater challenge in engaging in online/ remote learning in preparation for any future self isolation needs and planning lessons from day 1.
To provide the Secondary school with information about general attitudes to learning.	To enable planning to occur to meet the needs of students and for grouping/ class set up to be established, that considers this important aspect.

We are satisfied that the sharing of this agreed transition data is necessary and proportionate to enable the provision of planned support from the Primary to Secondary phase.

Parent/carers Please note: If you object to the sharing of this information, you have the right to raise this with the school's data protection officer, Nicky Fuller, who can be contacted at:
info@wordsworthprimary.co.uk

If you do not give consent for this information to be shared with your child's secondary school, please inform us by 12th May 2023

Yours Sincerely,

Kate Horton (Year 5&6 Phase Leader)