



Wordsworth Primary School

Victor Street, Shirley, Southampton. SO15 5LH

Telephone: (023) 8077 6397

Headteacher: Mrs Julie-Anne Palfrey, B.Ed (Hons)

www.wordsworthprimary.co.uk

Friday 13th May 2022

Dear Parent / Carer,

We are really looking forward to welcoming you and your child to our school in September.

To ensure that you are fully informed of what to expect at Wordsworth, we would like to invite parents to attend one of our Parent Welcome Meetings on:

Thursday 16th June at 2.15 to 3pm **Or** Thursday 16th June at 5:15 to 6pm

This will give you the opportunity to meet the Headteacher, Early Years Leader and some more of the Early Years Staff. During the meeting you will receive key information about our school policies and procedures, receive your welcome pack and learn more about how your child will spend their time with us.

We would strongly encourage you to attend one of the Welcome Meetings to ensure that you receive all the information necessary prior to your child starting school. Please could you complete and return the enclosed slip by Friday 27th May as it is helpful for us to know who is attending. Ideally children should not attend these meetings to ensure parents are able to fully concentrate on the important information provided and ask any questions you need to however we do understand this may not be possible. If you do need to bring your child with you, the afternoon session would be most suitable.

Entry into full time education is a big step and we try to ease your child's transition and help them to settle in by offering a range of visits in the second half of this Summer Term together with home visits on 2nd, 5th or 6th September.

The Summer term transition sessions are:

- Thursday 23rd June: All children will be invited, in groups of 10 children, to attend for a 1 hour session in the morning with a teacher and TAs.
 - Parents will bring their child into the early years garden, be welcomed by early years staff and then children will spend their session in the classrooms with the teachers and TAs. Parents can pick their children up at the end of the session.
- Thursday 30th June: All children will be invited, in groups of 10 children, to attend for a 1 hour session in the morning with a teacher and TAs.
 - Parents will bring their child into the early years garden, be welcomed by early years staff and then children will spend their session in the classrooms with the teachers and TAs. Parents can pick their children up at the end of the session.
- Thursday 7th July 9.00 – 11:00am: All children will be invited spend the morning in their new classroom with their new class, their class teacher and TAs.
 - Parents will be invited to stay at school for an hour after drop off to meet some more members of our school staff and community and learn more about what is on offer at Wordsworth Primary School.



More information about all of these transition dates will be given at the welcome meetings and nearer the time we will send a follow up letter to let you know what times your child is expected to attend.

Enclosed with this letter is a **Pupil Registration Form**. Please complete the form fully and bring this into the school office as soon as possible with your child's original **Birth Certificate**. These forms must be received at the school by **Friday 27th May** at the latest. In addition, after submission, it is important that you inform the school office of any changes in personal circumstances to ensure that up to date records are maintained.

If your circumstances change, meaning that your child no longer requires a place at Wordsworth Primary School, it is essential that you inform the School Office and Local Education Authority (LEA) immediately.

LEA: Telephone number: 023 8083 3004 or e-mail: schooladmissions@southampton.gov.uk

SCHOOL: Telephone number: 023 8077 6397 or e-mail: info@wordsworthprimary.co.uk

At the end of next week, you will receive a call from either our assistant Headteacher, SENCO or one of the early years team to welcome you to our school community. This is a very exciting time for us and for you as a family. We very much look forward to working with you over the next seven years to ensure that your child has a happy and rewarding time at Wordsworth Primary School. If you have any questions about your child starting school, please contact us by telephone or email (details above).

Yours sincerely,

Julie-Anne Palfrey

Headteacher

Child's name: _____

Parent names: _____

Please tick as appropriate.

I will be attending the welcome meeting on Thursday 16th June at 2:15-3pm 5:15-6pm

