

Risk Assessment School Re-opening post Coronavirus

Location / Site	Wordsworth Primary School
Activity / Procedure	<p>School open for All year Groups</p> <p>The school has prepared this risk assessment following guidance from Central Government, the Local Authority Southampton City Council and Hamwic Education Trust.</p> <p>We as educators commit to all reasonable actions to uphold the Government guidelines and we take this to mean that we (as a community) do things differently to function in a climate of virus awareness and vigilant practice. We will endeavour to ensure that our school environment is as safe as it can be. Extra measures (outlined below) will be taken to ensure our school observes regular hand-washing, sanitising, cleaning and social-distancing (where possible). Please note that, whilst we will do our utmost to ensure we provide our staff and pupils with a safe place to work, a safe environment and follow government guidance, we can only do so to our best endeavours and our working-knowledge of the Covid-19. However the risk remains medium even with all the control measures in place due to the unseen virus. If any member of staff has any concerns they must discuss it immediately with the School Leader.</p>
Assessment date	September 2020
Assessment serial number	02/03/2021

Formatted: Header, Indent: Left: -0.2 cm

Formatted: Header, Centered

Formatted: Header, Right, Right: -0.2 cm

Formatted Table

Formatted: Header

Formatted: Header, Indent: Left: -0.2 cm

Formatted: Header, Centered

Formatted: Header, Right, Right: -0.2 cm

Formatted Table

Formatted: Footer

Identify hazards	Record all hazards that could cause harm or injury
Lack of Hygiene & cleanliness across the site	
Inadequate staff ratios	
Deliveries & Waste collection means outside workers expose the school population to the virus	
Poor communication means that staff, parents, pupils or visitors do not follow guidance	
Contractors expose the school population to the virus	
Close contact with others causes virus to spread throughout the staff and pupil population.	
Lack of knowledge of the NHS Test and Trace process	
Lack of PPE.	

- Formatted: Header, Indent: Left: -0.2 cm
- Formatted: Header, Centered
- Formatted: Header, Right, Right: -0.2 cm
- Formatted Table
- Formatted: Header

Identify people at risk	Circle boxes where persons may be affected by hazards	
Employees	YES	
Visitors	YES	
Contractors	YES	
Vulnerable persons	YES	
Pupils	YES	

- Formatted: Header, Indent: Left: -0.2 cm
- Formatted: Header, Centered
- Formatted: Header, Right, Right: -0.2 cm
- Formatted Table
- Formatted: Footer

Existing control measures	List controls already in place to reduce risk of injury
Schools to follow all DFE/Government guidance which will be made available through updates from the Trust	
<p>School Leaders will ensure the school can open with the correct adult to pupil ratios. If this cannot be achieved then they will notify the Trust immediately</p> <p>SLT to ensure pupils with a Behavioural RA have their 1-1- support if this is not available for the pupil then consider whether they can be in school due to staff ratios</p>	
A DSL must be available on site	
<p>All statutory checks (iauditor) will be carried out on a daily/weekly basis to confirm the school remains a safe environment.</p> <p>Fire drill protocols have been shared with all staff. All staff have had appropriate training. Regular statutory fire drills will be planned.</p> <p>Staff to ensure pupils with a Personal Emergency Evacuation Plan (PEEP) are evacuated as per the plan.</p>	
<p>No parents are to be allowed access to the site unless there is an emergency, or they invited by the Headteacher.</p> <p><u>Visitors to the school will only be allowed on premises when pre-arranged with the Headteacher, this includes any external agencies, NHS etc.</u></p> <p>Where possible visits should be conducted remotely.</p> <p>Contractors will only attend site out of school hours, if urgent, or at anytime for emergencies.</p>	
Any existing individual risk assessments (disability, young persons or new / expectant mothers) to be reviewed	
School to liaise with their catering provider and notify the Trust if school meals hot or cold are no longer available for staff and pupils	
<p>A first aider must be available on site. All accident reporting procedures will remain the same.</p> <p>Medicines to be managed in normal way. All medicine to be controlled by the office.</p> <p>Each classroom will have a basic medical kit to reduce the amount of movement around the school.</p>	

Formatted: Header, Indent: Left: -0.2 cm

Formatted: Header, Centered

Formatted Table

Formatted: Header, Right, Right: -0.2 cm

Formatted: Header

Formatted: Space Before: 0 pt, After: 10 pt, Line spacing: Multiple 1.15 li

Formatted Table

Formatted: Font: 12 pt

Formatted: Font: 12 pt

Formatted: Font: 12 pt

Formatted: Font: 12 pt

Formatted: Font: 12 pt, Highlight

Formatted: Header, Indent: Left: -0.2 cm

Formatted: Header, Centered

Formatted: Header, Right, Right: -0.2 cm

Formatted Table

Formatted: Footer

<p>If anyone in the school develops a new and continuous cough or a high temperature, or has a loss or change in their normal sense of taste or smell they must go home as soon as possible. Children's parents will be contacted. Government guidelines will be followed.</p> <p>If there is a positive case in the school government guidelines will be followed, PHE contacted and advice followed. Hamwic positive case form will be completed.</p>
<p>All staff are aware of what to do should they feel unwell. Notify SLT immediately if you feel unwell at any time during the day and follow guidance</p>
<p>If pupils become unwell with signs of coronavirus PPE must be worn by staff caring for the pupil while they await collection if a distance of 2 meters cannot be maintained. Pupils will be moved to a space away from other pupils and a separate area to be allocated for use during this time. Schools will aim to secure three contact numbers for every child in case of an emergency.</p>
<p>If a pupil develops non coronavirus symptoms, such as a sore throat or runny nose, parents will be contacted and the child will go home. The child will be monitored and either return to school 48 hours later or if unwell is to stay at home.</p>
<p>Each floor will have a Walkie Talkie to use in case of emergencies.</p>
<p><u>Classrooms/Pupils:</u></p> <p>In order to minimise contact and mixing between people, and reduce transmission of coronavirus across the school, staff and pupils will be placed in groups (bubbles). Inside children will be organised in class bubbles (with minimal moving across classes), and when outside, in large spaces, they will be in Year group bubbles.</p> <p>▲ All classrooms are to have good ventilation, where windows are opened to allow good flow of air. Higher windows should be opened to avoid draught.</p> <p>Prevention is the approach to be followed, therefore Additional handwashing must be maintained: on entry, before and after playtimes, before eating. Soap must be used before eating, however handgel can be used at other times. Children are to be encouraged not touch their mouth, eyes and nose. If they sneeze or cough they must be encouraged to use their elbow, or a tissue following the 'catch it, bin it, kill it' method.</p> <p>From Year 2 upwards all children must be sat in rows or in a horse shoe shape (forward facing), with no guided group tables.</p>

- Formatted: Header, Indent: Left: -0.2 cm
- Formatted: Header, Centered
- Formatted: Header, Right, Right: -0.2 cm
- Formatted Table
- Formatted: Header

Formatted: Font: 12 pt, Font color: Auto, Not Highlight

Formatted: Font: +Body (Calibri), 12 pt, Underline, Font color: Auto

Formatted: Font: +Body (Calibri), 12 pt, Font color: Auto

- Formatted: Header, Indent: Left: -0.2 cm
- Formatted: Header, Centered
- Formatted: Header, Right, Right: -0.2 cm
- Formatted Table
- Formatted: Footer

All equipment can be shared by children in a bubble. Moving resources between bubbles will be kept to a minimal. If resources are moved they need to be either cleaned or left for 48 hours (72 if plastic) before another group uses it.

Avoid activities where children are touching each other, both inside and outside.

PE can be carried out , both indoors and outdoors. Team sports and games need to be socially distanced. If equipment is being used across bubbles it needs to be cleaned, or left for a period of 48 hours (72 hours if plastic) before another group uses it. Team Spirit will follow the school Risk assessment and all safety control measures.

Children to bring minimal equipment into school- eg bags/ book bags, books, water bottles and packed lunches. Children to come to school in PE kits on the day that they have PE to avoid additional clothes being brought into school.

Adults will be required to wipe down their keyboards if another member of staff will be using it, also at the beginning and end of the day.

All break time and lunchtime rotas need to be followed, to ensure children are in allocated spaces at allocated times, to reduce cross contact between bubbles. There will be zoned areas outside.

One child attend toilet at a time. Children need to be reminded to wash their hands thoroughly.

Children should move around the school quietly and efficiently, ensuring the left side of the stair well is used to allow classes to pass safely. There should be no sharing of cups: children should use own water bottles or disposable cups.

▲ If a child soils themselves they should be taken to the office and parents will be called in to change them.

▲ No birthday treats (sweets, cake etc) are allowed to be brought in.

If a child has been identified as SEN a separate risk assessment has been completed and will be managed through the Inclusion Team.

All music activities must follow latest government guidance.

Staffing

Formatted: Header, Indent: Left: -0.2 cm

Formatted Table

Formatted: Header, Centered

Formatted: Header, Right, Right: -0.2 cm

Formatted: Header

Formatted: Font: +Body (Calibri), 12 pt, Font color: Auto

Formatted: Font: 12 pt, Font color: Auto, Not Highlight

Formatted: Header, Indent: Left: -0.2 cm

Formatted: Header, Centered

Formatted: Header, Right, Right: -0.2 cm

Formatted Table

Formatted: Footer

All staff members have been given the option to complete Coronavirus tests twice weekly and reporting results to school and Government website (separate risk assessment below). Staff members are aware of the NHS Test and Trace process and are ready and willing to book a test if they are displaying symptoms, or had a positive test at home, provide details of anyone they have been in close contact with if they were to test positive for Coronavirus, and self-isolate if they have been in close contact with someone who develops coronavirus.

All staff will use the main entrance and handgel hands on arrival. The electronic signing in system is to be used.

All adults are to maintain a social distance of 2 metres from other adults, when inside, whenever possible. This may not be possible in an emergency, when a child is unsafe, at these times staff should avoid face to face contact, and minimise time as much as possible.

All staff and visitors are to wear a face covering (mask) when in a communal area, moving around the school, or when going into another staff member's area eg classroom or offices. Staff can wear masks, or masks and visors in their own classroom or area.

Staff will be based in a bubble, however are able to cross bubbles for example during PPA or when covering a different class. At these times adults must maintain a safe social distance of at least 2 metres between themselves and other adults.

Designated staff areas have been set up on each floor (Ground floor: dance and drama room, middle flow: staffroom, Top floor: Safe guarding office and roof terrace). Each room will be labelled with a maximum number of adults that can safely be in there at one time. Adults to take their breaks on their own floor, as much as possible.

All communal rooms will be labelled with the maximum number of adults that can safely be in that room at 1 time (Top office:2, Head teacher office: 5, Kitchenette:1, Dance studio: 6, Staffroom: 10, SLT office: 6, Hive:3, Main office: 6)

Staff to bring in own packed lunch, or order a hot meal from the office.

There will be no shared cups in the staffrooms. Staff should bring in their own lidded cup (ensuring it is safe to be carried from the one area to another if needed)

During PPA or year group team meetings, staff are to keep a 2 meter distance from each other and are to wipe down services after they have finished.

NQT time to be taken outside SLT office to ensure social distanced space is available.

Other meetings (SLT, staff meeting, training) should now be virtual, or must ensure that staff are able to sit forward facing, 2 metres apart.

Staff must ensure that there are no gatherings on stairs or in corridors.

Formatted: Header, Indent: Left: -0.2 cm

Formatted: Header, Centered

Formatted Table

Formatted: Header, Right, Right: -0.2 cm

Formatted: Header

Formatted: Font: +Body (Calibri), 12 pt, Font color: Auto

Formatted: Font: +Body (Calibri), 12 pt, Font color: Auto

Formatted: Font: +Body (Calibri), 12 pt, Font color: Auto

Formatted: Font: +Body (Calibri), 12 pt, Font color: Auto

Formatted: Font: +Body (Calibri), 12 pt, Font color: Auto

Formatted: Font: +Body (Calibri), 12 pt, Font color: Auto

Formatted: Font: +Body (Calibri), 12 pt, Font color: Auto

Formatted: Font: +Body (Calibri), 12 pt, Font color: Auto

Formatted: Font: +Body (Calibri), 12 pt, Font color: Auto

Formatted: Font: +Body (Calibri), 12 pt, Font color: Auto

Formatted: Font: +Body (Calibri), 12 pt, Font color: Auto

Formatted: Header, Indent: Left: -0.2 cm

Formatted: Header, Centered

Formatted: Header, Right, Right: -0.2 cm

Formatted Table

Formatted: Footer

When using the photocopiers, staff are to keep a 2 meter distance and must wipe them down after use.

[Home learning policy to be implemented for teachers who are asked to isolate to allow the education of the children to continue.](#)

Staff with CEV (letter provided) are expected to work at home.

Individual risk assessments will be carried out on pregnant women.

Supply teachers can move across schools, however when at Wordsworth must follow the Risk assessment and all safety protocols. A copy must be given on arrival.

Volunteers can come into schools, however must stay in one bubble and must follow the Risk assessment and all safety protocols. A copy must be given on arrival.

[Continue to follow DFE guidelines and expectations provided from the Trust.](#)

Formatted: Header, Indent: Left: -0.2 cm

Formatted Table

Formatted: Header, Centered

Formatted: Header, Right, Right: -0.2 cm

Formatted: Header

Formatted: Font: +Body (Calibri), 12 pt, Font color: Auto

Formatted: Font: 12 pt, Font color: Auto

Formatted: Header, Indent: Left: -0.2 cm

Formatted: Header, Centered

Formatted: Header, Right, Right: -0.2 cm

Formatted Table

Formatted: Footer

Communication to parents and beginning and end of day protocols:

Communication with parents will be regular, and will always inform parents of any change. This will be via email, text, Tapestry or letter.

Beginning of the school day: Staggered entry time for parents: main gate and Rainbow gate open from 8.40-8.55, parents advised to bring within this time slot. Years R, 1,2 and 3 children to use the main gate. Years 4,5 and 6 children to use the Rainbow gate. Parents asked not to cluster around the gate and to keep socially distanced. Signs up to remind parents. No parents allowed on site. SLT and office staff to be at both gates.

End of the day: Staggered pick up for parents: parents asked to arrive between 3.10 and 3.25. All parents to queue at the rainbow gate, socially distanced towards the main gate. Social distance foot stickers to be on pavement. Social distance signage up. Road to be closed from 3.00 and 3.30. Parents to be let into school grounds, 30 parents at a time, following a one way system that goes around the outside of the school. Parents to pick up children as they pass their year group. Year 1 children to be let out of their classrooms via the Year 1 garden. Year 2,3,4,5 and 6 children to be on the playground, by 3.10 in class lines. Yr R parents to collect children from Yr R garden. Solo walkers to come down to main playground with class teachers and leave via main gate at 3.10. Vulnerable children (who are on current list) to be taken to school carpark by an adult and collected from there. All parents to wear masks (unless medically exempt). Only 1 adult per child to be allowed on site. SLT to be at both gates.

Silver barriers to be put up onto the playground to ensure staff have a 2m distance between themselves and parents collecting children. To ensure parents in the Early Years garden are maintaining a 2m distance from staff, floor tape to be put down. 2metre distancing signs to be put up outside Early years and Year 1 classroom doors. Any messages from teachers or parents to be delivered via Tapestry- no discussions on playground.

Make clear to parents that they cannot gather at entrance gates or doors, or enter the site (unless they have a pre-arranged appointment, which should be conducted safely)

Deliveries/Waste collection

If practicable drivers should wash or clean their hands before unloading goods and materials. Allow packages to be left in a safe place.

Formatted: Header, Indent: Left: -0.2 cm

Formatted: Header, Centered

Formatted: Header, Right, Right: -0.2 cm

Formatted Table

Formatted: Header

Formatted: Header, Indent: Left: -0.2 cm

Formatted: Header, Centered

Formatted: Header, Right, Right: -0.2 cm

Formatted Table

Formatted: Footer

Hands are to be thoroughly washed after handling all deliveries or waste materials.

Waste bags and containers - to be kept closed.

Cleaning & Hygiene

Site Managers will ensure they have enough cleaning staff and cleaning products to ensure the site remains cleaned to a high standard.

A cleaning schedule will be implemented throughout the site, ensuring that high risk contact points, e.g. work surfaces, door handles, taps etc. are all thoroughly cleaned and disinfected regularly.

Cleaners will be provided with adequate PPE equipment and trained on the different colour cloths and mops to use. COSHH training has been completed and will continue to be followed to ensure the cleaning is managed in a clean and effective way.

All mops and cloths are to be cleaned on a daily basis on a hot wash as per normal guidance.

The Site Manager will be on site for part of the school day to be proactive to the school needs. He will ensure there is adequate supply of soap and handgel and antibacterial wipes in the staffroom. Toilet rolls and hand towels will be replenished daily.

Once products begin to run low, notify Nikki Thorne who will ensure supplies from other schools are shared out/sourced

Inform parents of hygiene expectations and discuss with children

Clean surfaces that children and young people are touching frequently, eg desks, chairs, doors, sinks, toilets, light switches, bannisters, more regularly than normal. Equipment that is shared across a bubble must be cleaned meticulously before used by another set of children.

Where possible, all spaces should be well ventilated using natural ventilation (opening windows) or ventilation units

Prop doors open, where safe to do so (bearing in mind fire safety and safeguarding), to limit use of door handles and aid ventilation

Formatted: Header, Indent: Left: -0.2 cm

Formatted: Header, Centered

Formatted: Header, Right, Right: -0.2 cm

Formatted Table

Formatted: Header

Formatted: Header, Indent: Left: -0.2 cm

Formatted: Header, Centered

Formatted: Header, Right, Right: -0.2 cm

Formatted Table

Formatted: Footer

If an outbreak of Coronavirus is within the school, a decision will be made by SLT to close the school early to allow for a deep clean to take place.

Formatted: Header, Indent: Left: -0.2 cm

Formatted Table

Formatted: Header, Centered

Formatted: Header, Right, Right: -0.2 cm

Formatted: Header

Formatted: Normal, Space Before: Auto, After: Auto

Formatted: Header, Indent: Left: -0.2 cm

Formatted: Header, Centered

Formatted: Header, Right, Right: -0.2 cm

Formatted Table

Formatted: Footer

Contractors

Only contractors carrying out essential maintenance deemed necessary to the safe running of the school are to be allowed on site and will read and comply with good hygiene.

Staff and contractors are to maintain a safe distance between themselves and others (2 metres).

Strict hygiene rules to be implemented, all contractors are to be asked to do the following:

- Wash hands on entry into individual work areas – or use alcohol-based hand sanitiser.
- Repeat the hand washing/sanitising every hour.

The contractor is to notify the premises staff of all areas visited, so that these can then be thoroughly cleaned.

Existing level of risk

Consider current level of risk with existing controls in place

Due to the nature of the virus there will be a higher risk compared to other illnesses. Schools will monitor the situation and as soon as they feel the risk has increased in their setting they will notify Bob Farmer, Gemma Carr and Louise Adams at the Trust.

Additional control measures

List additional control measures required to reduce risk

Created additional staffroom areas with allocated maximum numbers on the doors

Revised parent pick up system to avoid clumping/ clustering

All mugs and cups to be removed; Teachers to bring in lidded cups that can be carried to additional staff area.

Redistributed microwaves to ensure staff can heat up their lunches in allocated areas.

Increased enforcement of 2 metre rule between staff.

Increased social distancing signage inside and outside of school, including floor footsteps

Formatted: Header, Indent: Left: -0.2 cm

Formatted: Header, Centered

Formatted: Header, Right, Right: -0.2 cm

Formatted Table

Formatted: Header

Formatted: Header, Indent: Left: -0.2 cm

Formatted: Header, Centered

Formatted: Header, Right, Right: -0.2 cm

Formatted Table

Formatted: Footer

Rainbows to be consulted to ensure they have adequate controls in place to avoid cross contamination with their children and school children

Prevention is still the best approach:

- 1) minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not attend school
- 2) clean hands thoroughly more often than usual
- 3) ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach
- 4) introduce enhanced cleaning, including cleaning frequently touched surfaces often, using school cleaning products and anti-bacterial products.
- 5) minimise contact between individuals and maintain social distancing at all times.
- 6) At all times, wear appropriate personal protective equipment (PPE)

Numbers 1 to 4 must be in place in all schools, all the time.

Number 5 must be properly considered and schools must put in place measures that suit their particular circumstances.

Formatted: Header, Indent: Left: -0.2 cm

Formatted: Header, Centered

Formatted: Header, Right, Right: -0.2 cm

Formatted Table

Formatted: Header

COVID-19 Lateral flow testing risk assessment at Home

Description:	Covid-19 Lateral flow testing risk assessment	Assessment reviewed by manager name: *This risk assessment must be reviewed by all manager's as priority, due to COVID-19 hazards identified.
School Name:	Wordsworth Primary School	Julie-Anne Palfrey and Chris Durham

Formatted: Header, Indent: Left: -0.2 cm

Formatted: Header, Centered

Formatted: Header, Right, Right: -0.2 cm

Formatted Table

Formatted: Footer

Date of managers assessment:		22.1.21			
<p>This is a draft copy of a generic Risk Assessment for Covid-19 Lateral Flow Testing at home during the current Covid-19 pandemic. It is unlikely to cover all scenarios and each school should consider their own unique circumstances. (Additions added and removed 22.1.21)</p> <p>From the beginning of January, schools will be provided with testing kit including PPE. They will be provided with comprehensive guidance and training materials and support to introduce a testing programme that works for staff and students/pupils.</p> <p>For every group, testing is voluntary, but those who are eligible for tests are strongly encouraged to participate to reduce the risk of transmission within schools.</p>					
Task / Activity	Hazard	Who might be harmed and how?	Are your team carrying out this Task/Activity (COVID-19 only)	Existing control measures	Recommended control measures
Initial Preparations	COVID-19 Virus Biological Hazard	All persons involved in named activity. Respiratory symptoms, fever, cough, breathing difficulties. Severe cases acute respiratory syndrome, even death	Yes	<ul style="list-style-type: none"> School Premises Covid-19 Risk Assessment formulated and actioned alongside the schools planning framework All schools and childcare settings to follow Government, Trust and LA guidance Anyone showing symptoms of, coronavirus (COVID-19) (a new continuous cough, a high temperature, or a loss of, or change in, their normal sense of taste or smell - anosmia), or have someone in their household who is, not allowed in a school or childcare setting. Staff and families with COVID-19 symptoms to follow government guidance and self-isolate at home 	<ul style="list-style-type: none"> Communicate the testing approach to all testing staff Read the NHS and DFE guidance and ensure all relevant staff take the training and onsite run through on the first day of testing Determine storage space for testing kits at home remind staff to plan out their testing area at home and the process they will use Ensure you have enough of the appropriate PPE for staff to use at home
Preparation of Home Testing Area	COVID-19 Virus Biological Hazard	All persons involved in named activity. Respiratory symptoms, fever, cough, breathing difficulties. Severe cases acute respiratory syndrome, even death.	Yes	<ul style="list-style-type: none"> Testing area at home Identified. Prepare consent forms to gain formal consent for testing and sharing results Schedule staff and pupil testing Cleaning the testing area after test 	<ul style="list-style-type: none"> Home test site must be well lit and have good airflow Staff identify a suitable place in their home to carry the test out. Staff must have their own process for testing at home and how best to do it

Formatted: Header, Indent: Left: -0.2 cm

Formatted: Header, Centered

Formatted: Header, Right, Right: -0.2 cm

Formatted Table

Formatted: Header

Formatted: Header, Indent: Left: -0.2 cm

Formatted: Header, Centered

Formatted: Header, Right, Right: -0.2 cm

Formatted Table

Formatted: Footer

Training	COVID-19 Virus Biological Hazard	All persons involved in named activity. Respiratory symptoms, fever, cough, breathing difficulties. Severe cases acute respiratory syndrome, even death.		<ul style="list-style-type: none"> Staff trained and are to raise any questions before testing begins at home 	<ul style="list-style-type: none"> It is essential that all staff who will conduct LFD testing complete the training Each school needs to ensure that staff watch the training videos. Staff aware of who the Covid Coordinator (headteacher). Administration Assistant (Michelle Dear) and Covid Commander (Debbie Badger) are and their roles within this.
Testing at Home	COVID-19 Virus Biological Hazard	All persons involved in named activity. Respiratory symptoms, fever, cough, breathing difficulties. Severe cases acute respiratory syndrome, even death.		<ul style="list-style-type: none"> Safe disposal of used test in bag provided and in normal household waste 	<ul style="list-style-type: none"> Have an agreed upon procedures for invalid LFD tests and any staff who cannot or refuse to test
Test Analyse	COVID-19 Virus Biological Hazard	All persons involved in named activity. Respiratory symptoms, fever, cough, breathing difficulties. Severe cases acute respiratory syndrome, even death.		<ul style="list-style-type: none"> A lateral flow test needs to be conducted at home 2 x a week Staff who do not wish to be tested daily or are unable to be tested for any reason, must self-isolate in accordance with national guidance until 10 days after the person they are a contact of tested positive or if they have Covid-19 symptoms 	<p>Negative Lateral Flow Test Result</p> <ul style="list-style-type: none"> Continue with your normal activities until your next test is due. <p>Positive Lateral Flow Test Result</p> <ul style="list-style-type: none"> Follow the national guidance, and take a confirmatory PCR test, self-isolate until the result of the PCR test is available. If the PCR test is positive Complete 10 days self-isolation. All other identified close contacts and household members of this positive case will now also follow the national guidance. If the PCR test is negative Continue with your normal activities until your next test is due.
Storage	COVID-19 Virus Biological Hazard	All persons involved in named activity. Respiratory symptoms, fever, cough, breathing difficulties. Severe cases acute respiratory syndrome, even death.		<ul style="list-style-type: none"> Secure Storage Facilities Identified at home 	<ul style="list-style-type: none"> Kits can be stored at room temperature: Store extraction solution at 2-30o C Store the test cartridge at 2-30o C

Formatted: Header, Indent: Left: -0.2 cm

Formatted: Header, Centered

Formatted: Header, Right, Right: -0.2 cm

Formatted Table

Formatted: Header

Follow [guidance on PPE](#) (GOV.UK). Additional guidance on [Disposal of PPE- see Gov guidance \(cleaning\)](#)

General training for staff- toolbox talks, etc

[Personal hygiene- hand washing etc before and afterwards](#)- See HSE guidance

Expiry dates of PPE and checking these <https://www.gov.uk/coronavirus/education-and-childcare>

There are also resources available for schools to talk to young people about COVID and mass testing at [www.storicise.com](#) with more planned to be ready for schools, parents and young people to access at start of Jan.

Formatted: Header, Indent: Left: -0.2 cm

Formatted: Header, Centered

Formatted: Header, Right, Right: -0.2 cm

Formatted Table

Formatted: Footer

School Leader's comments	Insert comments relevant to assessment as appropriate

Name of School Leader	Signature of School Leader	Date

Risk assessment reviews	Set future review dates & sign/comment upon completion
--------------------------------	--

Review date	Reviewed by	Reviewer signature	Remarks
26/1/2021	C. Durham	C. Durham	Amendments in red and home test risk assessment added.
03.03.2021	C. Durham G Fay	G Fay	
03.02.2021	Teachers and SLT (PDM) consultation		

- Formatted: Header, Indent: Left: -0.2 cm
- Formatted: Header, Centered
- Formatted: Header, Right, Right: -0.2 cm
- Formatted Table
- Formatted: Header

- Formatted: Header, Indent: Left: -0.2 cm
- Formatted: Header, Centered
- Formatted: Header, Right, Right: -0.2 cm
- Formatted Table
- Formatted: Footer

--	--	--	--

Formatted: Header, Indent: Left: -0.2 cm

Formatted: Header, Centered

Formatted: Header, Right, Right: -0.2 cm

Formatted Table

Formatted: Header

Formatted: Header, Indent: Left: -0.2 cm

Formatted: Header, Centered

Formatted: Header, Right, Right: -0.2 cm

Formatted Table

Formatted: Footer